Dear Building Manager/Owner:

Welcome to **TBDXX** Program! Residents in your building may now add all your food scraps and food soiled paper to your building’s **TBDXX**.

Many Vancouver residents and businesses are already successfully participating in a food scraps recycling program and diverting food scraps from the garbage. We hope that this toolkit will help your building find success as well.

**Included in this package:**

* A poster to help residents understand what can and can’t go into the **TBDXX**
* A second poster announcing your building’s participation in the **TBDXX** Program.
* Answers to frequently asked questions
* Tips for keeping your **TBDXX** clean
* A sample brochure that all residents in your building will receive.
* Stickers for your **TBDXX** and garbage bin (if applicable)

Your **TBDXX** will be emptied **insert collection frequency.** Please set out your **TBDXX insert collection frequency** even it is not completely full.

**For more information**

If you have any questions about the **TBDXX** Program, please visit **www.TBDXX** or phone **TBDXX**.

Thank you for joining your neighbours in making Vancouver an even better community and supporting Vancouver’s goal to be the world’s greenest city by 2020.

Sincerely,